## Report on

Three Days workshop on Resume Writing and Interview Skills

**Resource Person(s):** Lt. Col (Retd). Meenakshi Patak, Executive Presence Coach, Personal Branding Consultant.

Date(s) of the Event : 27th , 28th and 29th August, 2019

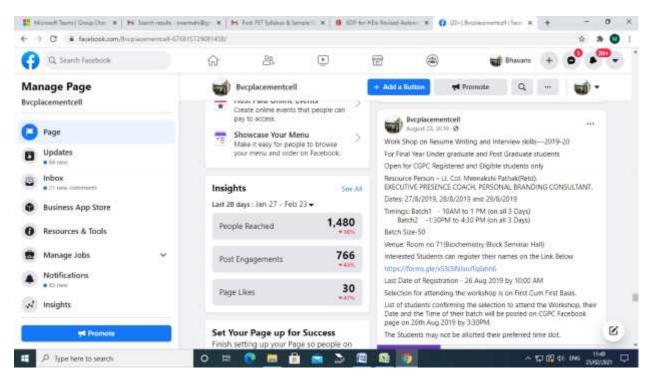
Target Audience: All UG Final Year Students

## Number of students Participated: 114

**Objective:** To train the students in the preparation of resume writing and interviewing skills.

During the workshop, the trainer has given a hands on experience on resume writing. She also covered the areas such as interview skills, leadership skills, team management, goal setting, general and dining etiquettes.

**Outcome:** At the end of the workshop the students were able to prepare their resume and demonstrated the interview skills.



## Circular